Stacking and storage
Supplementary to company standard operating procedures

Duration

Full Training (Novice): 2 Days
Recertification Training/Evaluation: 1 Day
Remedial Training: 1 Day

Course outline

Legislation
We discuss the General Safety Regulations, 1986

Safe work system, floors and supporting surfaces and stock holding structures
We identify safe work system in terms of employees, materials, equipment, environment, code of practice, floors and supporting surfaces and stock holding structures.

Pallet construction and loading, positioning of stacks, size and shape of stacks
We explain pallet construction and loading, positioning of stacks, size and shape of stacks and stability and bonding of stacks

Stacking different types of goods, rules for de-stacking, segregation of stock, fire safety and storage inspections
We explain stacking different types of goods such as bagged goods, cartons, cases/boxes, bales, frozen carcasses, coiled wire, glass bottles and jars, drums, casks and cylinders, sheet materials and steel tubes, bars and joist sections. We discuss rules for de-stacking, segregation of stock, fire safety and storage inspections

Materials handling equipment, safe stock movement and automated storage
We identify materials handling equipment, safe stock movement and automated storage

Housekeeping, lighting and Personal Protective Equipment

Each learner will receive
- A learner workbook including progress quizzes
- Logbook and checklist example templates
- A portfolio of evidence of practical and theoretical evaluations

Assessment methods
We conduct a formative theoretical assessment at the beginning of the course to gauge the learner’s initial understanding (novices only). At the end of the training, a summative theoretical, as well as a practical application assessment is conducted, and the learner is found competent, and if not, additional developmental areas are identified and suggested.

Stacking and storage best practice training is aimed at all persons whose work related activities involve the management and control of occupational health and safety issues in storage areas.

Learners are briefed on the legislative requirements, pallet construction and loading, positioning of stacks, size and shape of stacks, Stacking different types of goods, rules for de-stacking, segregation of stock, fire safety and storage inspections, materials handling equipment, safe stock movement and automated storage and housekeeping, lighting and PPE requirements.

This multimedia training programme includes:

Detailed subject notes and illustrations
Progress quizzes keep learning on track
An overhead slide presentation providing supplementary information
Videos illustrate best practices, case studies, and operational examples

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